



Royal Hobart Bowling Club Inc.

ABN 64 210 614 438
Ellerslie Road, Battery Point, 7004
Telephone : 03 6223 7640
Email: rhbc1891@gmail.com
www.royalhobartbowls.com.au

By-Laws

1. CLUB COLOURS & MOTTO

- (a) The Club colours shall be Junior Navy and Red
- (b) The Club Motto shall be “We Stoop To Conquer”

2. LIFE MEMBERS

- (a) Current Life Members of the club are:

Brian Winspear
Robin Hues
Michael Hannon

- (c) The criteria to be met for nomination of a Life Member shall include outstanding contributions to the operation of the club and positions held during their membership

3. CLUB POLICIES

- (a) The Club Policies annexed hereto form part of these By-Laws

4. MEMBERSHIP

- (a) An application for membership shall be on the form annexed to these By-Laws
- (b) The decision of the Board will be notified in writing to the applicant and, if the application is successful, be accompanied by an invoice for the relevant subscription

5. COMMITTEES

- (a) The Board may appoint such committees as considered necessary for the management and conduct of the Club
- (b) The functions of a committee are to be determined by the Board and are to be annexed to these By-Laws as Policies of the Club

6. GREENS

- (a) The Chairman of the Greens Committee or his delegate, as the case may be, shall have power in his absolute discretion to close the green or part thereof and to determine when and under what conditions the green is fit for play

7. INSURANCE

- (a) The Committee shall maintain with a reputable insurer or insurers, the relevant insurance to cover property, public liability, workers and members appropriate for the Club's needs for the ensuing year

8. MEMBERS PROPERTY

- (a) Each full and life member shall be allocated without fee a locker in the Club locker room, provided that a locker is available
- (b) Each member is personally responsible for the security of his personal property, and the Club shall not be responsible for loss or damage to personal property brought onto the Club's premises, whether located in a locker or elsewhere

9. ANNEXURES

A – Application For Membership

B – Purchasing Policy

C – Selection Policy

D – Selector Expression of Interest

Revised – April 2025

Approved – April 2025

ANNEXURE A



Royal Hobart Bowling Club Inc.

ABN 64 210 614 438

Ellerslie Road, Battery Point, 7004

Telephone: 03 6223 7640

Email: rhbc1891@gmail.com

Website: www.royalhobartbowls.com.au

To
The Hon. Secretary
Royal Hobart Bowling Club Inc.
1 Ellerslie Road
Battery Point Tas 7004

Application For Membership

I wish to apply for membership of the Royal Hobart Bowling Club Inc

Full Name:

Address:

..... Post Code:

Mobile No: Phone No:

Email:

Occupation: Date of Birth:

Emergency Contact: Phone No:

Membership Type Sought: Full Member: Junior Member:

Social Member:

Statements by Candidate

Do you intend to be an active Member of the Club:

Other Bowling Club Membership: Grading:

I wish to become a Member of the Royal Hobart Bowling Club Inc and hereby undertake to comply with the Constitution and By-Laws of the Club, if my nomination is accepted.

Signature of Candidate: Date:



Royal Hobart Bowling Club Inc.

ABN 64 210 614 438

Ellerslie Road, Battery Point, 7004

Telephone : 03 6223 7640

Email: rhbc1891@gmail.com

www.royalhobartbowls.com.au

Purchasing Policy

1. Members Authorised to Purchase on Club's Behalf

(a) President

Vice-President

Secretary

Treasurer

Club Licensee

(b) Members, appointed by the Board, with executive responsibility for
House

Greens & Gardens

Barefoot Competition

Corporate Functions

Club Merchandise

Kitchen & Cleaning Supplies

Whilst some purchasing may be delegated to other club members, in emergency situations, the relevant authorised member will remain responsible for any such purchases

2. Spending Limits – Consumable Items

- (a) The Club Licensee has an authorised limit of \$1500 for any single purchase when restocking the bar
- (b) Any other purchase of consumable items is limited to a total of \$200
- (c) These spending limits can only be exceeded if Treasurer and/or President approval is obtained
- (d) Any purchase of an expense nature, (ie those purchases which are necessary to keep the Club operating on a day to day basis) excluding restocking of the bar, exceeding \$500 must have at least 2 quotes (preferably 3) unless prior approval is obtained from the Treasurer and / or the President

3. Spending Limits – Capital Items

- (a) No purchases of a capital nature (ie purchases of what would be fixed or long term assets) are to occur without approval from the Treasurer and/or President
- (b) Any purchase of a capital nature exceeding \$500 must have at least 2 quotes (preferably 3) unless prior approval is obtained from the Treasurer and / or the President

4. Overall Spending Approval

- (a) Any purchases of any nature, whether for a single or group of related items, exceeding \$5,000 must be approved by the Board prior to ordering

5. Suspension of Spending

- (a) There will be occasions when it is necessary to suspend normal spending authorities (ie around stocktakes or for temporary cash flow reasons) and an e-mail or SMS sent to all authorised Club Purchasers by the Treasurer or President will be sufficient notice for all purchasing to cease without specific authority for a particular purchase being given by the Treasurer

6. Accounting Procedure

- (a) The dockets/receipts/invoices for any spending are to be signed by the purchaser 'as received' by the club and a note made on the document as to the purpose of the purchase
- (b) The document(s) should:
 - (i) then be placed in the Treasurer's file in the office
 - (ii) if more than one document is involved then a 'cover sheet' must be attached detailing the date of each purchase and its purpose
- (c) If the Purchase is made by way of a Club Credit Card the treasurer must be advised by e-mail (rhbc1891treasurer@gmail.com) or by SMS (0419515637) as soon as possible detailing the purpose of the purchase and the documents should be dealt with as in (b) above
- (d) There will be occasions when the accounting procedure needs to be altered/revised, either temporarily or permanently, and the Treasurer may do this when necessary
The altered/revised procedures and time limits, if appropriate, will be notified to the Authorised Purchasers by e-mail and will form part of this policy

7. Re-Imbursement

- (a) Members requiring re-imbursement must follow the Accounting Procedures detailed above under points (a) and (b)
- (b) Re-imbursement will be made on a Monday for items purchased, and documents left in the Treasurer's file, for the previous week
- (c) If required sooner the documents should be scanned/photographed and sent by e-mail to the Treasurer
- (e) No remuneration for spending will be made in cash

Revised – April 2025

Approved – April 2025



Royal Hobart Bowling Club Inc.

ABN 64 210 614 438

Ellerslie Road, Battery Point, 7004

Telephone : 03 6223 7640

Email: rhbc1891@gmail.com

www.royalhobartbowls.com.au

Selection Policy

1. Selection Committee (SC)

- (a) There is to be a single Selection Committee responsible for the selection of all Pennant Sides
- (b) A Committee provides for group input, takes pressure off individual selectors and is more acceptable to members
- (c) The Selection Committee is made up of each of the Saturday, Wednesday and Thursday selectors and the Chair of Selectors
- (d) In addition to the selection of all Pennant Sides, the SC is responsible for matters directly related to selection, eg practice, recruitment, coaching, player advice, trial matches
- (e) Individual Side selectors will have the primary responsibility for selecting their Side. Other members of the committee can make comment or venture opinions. If there is an impasse only the two relevant selectors have a vote, with the Chair having a casting vote
- (f) Each Selector will also select a Side Captain, usually from among the players in the side. This is an important position on Match Day and those appointed must be familiar with the BTS Side Captains Guide. Among the responsibilities is the entry of results on Bowlslink within 2 hours
- (g) Discussions about individual players are confidential
- (h) The decisions of the SC and the Chair are final

- (i) The Chair's role includes convening and chairing meetings, providing a second opinion on selections, dispute resolution, and receiving complaints and suggestions

2. Procedure for Appointing Pennant Selectors

- (a) The Board will call for expressions of interest for the Chair of selectors for all pennant divisions plus one selector for each division in the competitions for which the club has entered a side
- (b) Any full playing member may express an interest to become a selector or the Chair of Selectors
- (c) A member cannot submit an expression of interest for a division higher than they played the previous year except in exceptional circumstances
- (d) An expression of interest form is to be placed on the notice board for a period of two (2) weeks
- (e) Casual vacancies will be appointed by the Board where necessary
- (f) A selector will cease the role if they play three (3) games in a division other than the division for which they were appointed

3. Committee Procedure

- (a) The SC to meet 4 weeks prior to the Season commencing, and then each Monday of the Pennant season
- (b) Sides to be posted on Bowlslink and the Club noticeboard by individual selectors following the Monday meeting
- (c) Formal complaints to be in writing to the Chair, via the Secretary, and where possible be resolved before the next round of selection

4. Selection Criteria

- (a) The selectors will select the best sides each week based on the criteria shown below

The most important and primary consideration is Criteria 1

1. Current bowling ability
2. Positive attitude to competitive bowling
3. Individual aspirations
4. Availability
5. Team balance
6. Side stability.

5. Selection Principles

- (a) Selectors must be aware of and act in accord with the current Bowls Tasmania South Conditions of Play. These are on the BTS website and are extensive with significant penalties (eg. loss of Pennant points) for non-compliance
- (b) The aim of the SC is to see each Side trying to finish as high as possible on the ladder so as to enjoy playing finals and having the opportunity to win a Pennant
- (c) Each player promoted or demoted to be spoken to directly by the Selector prior to the side being posted
- (d) Balanced teams, in terms of ability, provide the best chance of winning the 6 match points
- (e) Opportunities for player development should be taken when they arise
- (f) Contingency plans for absences and form slumps may assist selection

6. Activities

- (a) Certain activities are necessary to achieve the best outcomes for the pennant sides. These are specified below and are recommended for all SC members. Review of processes, outcomes and performance can identify areas that can be improved

- (b) Pre-Season

1. Confirm player availability
2. Identify player aspirations
3. Arrange selection trials
4. Provide coaching opportunities
5. Communicate selection policy and approach to all members

Note: the number of players available will determine the number of Sides able to enter the competition. The number of Sides is to be provided to BTS, via the Secretary by early September.

- (c) Mid-Season

1. Review performance to date

- (d) Post season

1. Review all aspects of the Pennant season, including this Policy
2. Any Policy changes to be approved by the RHBC Committee
3. Report to the Annual General Meeting

ANNEXURE D



Royal Hobart Bowling Club Inc.

ABN 64 210 614 438

Ellerslie Road, Battery Point, 7004

Telephone : 03 6223 7640

Email: rhbc1891@gmail.com

www.royalhobartbowls.com.au

Selector Expression of Interest

I wish to express interest for the position of Selector for the 2025 /2026 Pennant Season:

Name of Member.....

For the position of.....

(Chairman of Selectors / Saturday Division 1 or 4 Selector / Wednesday Division 1 or 4
Selector / Thursday Division 3 Selector)

Supporting Comments.....

.....

.....

Signature of Member.....

Date.....

Should I be appointed by the Board to the position I agree to be bound by the Selection
Policy

For a nomination to be valid this form must be completed and submitted to the Hon.
Secretary no later than